



Gwich'in Renewable Resources Board

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GRRB Internal Response Policy for Research and Regulatory Reviews

Response Rules

The GRRB seeks advice from staff and the Renewable Resources Councils (RRCs) with an interest in proposed research or development. Therefore, we recommend that applications are submitted well in advance of proposed work to allow time for us to consider staff and RRC comments in our response.

- Reviewers' comments will pertain to questions concerning potential impacts on forest, fish, wildlife and habitat in the GSA.
- The GRRB Renewable Resources Manager will be the main contact for this file
- Staff and relevant RRCs will be given the opportunity to comment
- The Executive Director will be copied on all requests for comments and final responses
- A final response will be sent to the proponent within 45 days of receipt of the application.

Response Procedures

1. Acknowledgement of receipt of application will be sent to proponent
2. Deadlines for response recorded using outlook.
3. Within 1-2 days first request for comment sent to staff. Forward application. Provide deadline.
4. Within 1-2 days first request for comment sent to relevant RRCs/GSCI for local concerns regarding fish, forests, wildlife and habitat. Forward application. Provide deadline.
5. Review application and formulate draft response within 3 weeks of receipt of application incorporating staff and RRC comments.
 - a. Refer to relevant terms and conditions from the regulatory body (ex. GLWB Terms and Conditions, MV Land Use regulations)
 - b. Collate staff and RRC comments and send draft response to those indicating interest.
6. Send final response to proponent or regulatory body. Copy Executive Director

The Board adopted this policy on July 23, 2014 (Motion # GRRB14-22)