

EMPLOYMENT OPPORTUNITY

Environmental Coordinator

The Gwich'in Renewable Resources Board (GRRB) is a co-management board located in Inuvik, Northwest Territories, which is responsible for wildlife, fish, and forest management in the Gwich'in Settlement Area (GSA). We are a cross-cultural team that is committed to building strong relationships with respect, compassion, and integrity.

Main Responsibilities:

- Review and respond to regulatory and research applications with input from the relevant technical staff and community Renewable Resources Councils (RRCs).
- Respond appropriately to other requests for data, advice, or letters of support.
- Manage the ongoing collection of harvest data and other community observations.
- Analyze harvest data to identify management trends.
- Manage periodic reviews of the GRRB's approved Research and Management Priorities (RMPs).
- Manage the ongoing collection of community research and management interests (RMI).
- Help bridge scientific and community knowledge.
- Produce reports (technical and plain language, as appropriate).
- Administer and manage financial contribution agreements.
- Regularly engage and liaise with the RRCs, harvesters, and other relevant stakeholders.

Requirements (Applicants MUST demonstrate they meet the following):

- Bachelor of Science in Biology, Environmental Sciences, Renewable Resources, or a related field. Relevant combination of education and work experience may be considered.
- Knowledge of the GRRB's mandate and the role of co-management in the North.
- Ability to understand, appreciate, and act upon cross cultural differences.
- Excellent organization, planning, and time management skills.
- Strong communication, listening, and interpersonal skills, including public speaking.
- Excellent computer skills, including Microsoft Office.
- Experience with data analysis, statistics and knowledge of basic database administration.
- Strong writing skills (technical and plain language).
- Experience with financial management.
- Northwest Territories Class 5 Driver's license or equivalent.
- Candidate must be eligible to work in Canada.
- Criminal Records Check will be required.

Assets (Preference will be given to applicants that meet the following):

- Priority will be given to qualified Participants of the Gwich'in Comprehensive Land Claim Agreement and residents of the Northwest Territories.
- Experience working in the Canadian north and with northern Indigenous communities.
- Knowledge of the regulatory system in the NWT.

Starting Salary: \$80,000 per year

Benefits: Northern Allowance (\$15,279), relocation package, RRSP, health and benefits coverage

Closing Date: **Monday, March 27, 2023 by midnight (MST)**

If you are interested in this exciting opportunity, we encourage you to visit our website at grrb.nt.ca. Please direct your inquiries or submit your cover letter and resume to:

Gwich'in Renewable Resources Board

Attention: Robert Charlie-Tetlich, Chairperson

recruit@grrb.nt.ca

Box 2240, Inuvik, NT, X0E 0T0

867-777-6600

